

New Jersey Association for Music Therapy

BYLAWS

ARTICLE I: PURPOSE

Articles of Incorporation of the undersigned, a majority whom are citizens of the United States, desiring to form a Non-Profit Corporation under the Non-Profit Corporation Law of New Jersey do hereby certify:

Section 1: The name of the Corporation shall be NJAMT.

Section 2: The place in this state where the principal office of the Corporation is to be located is the City of Nutley, Essex County.

Section 3: Said corporation is organized exclusively for charitable purposes including for such purposes, the making of distributions to organizations that qualify as except organizations under section 501 (c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Section 4: The names and addresses of the persons who are the initial trustees of the corporation are as follows:

Carol Ann Blank

(to be filled in at the time of submission)

Angela Guerriero

(to be filled in at the time of submission)

Section 5: No part of the net earnings of the corporation shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article Third hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publishing or distribution of statements in any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding, any other provision of these articles, this corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the purposes of this corporation.

Section 6: Upon dissolution of the corporation our remaining assets shall be distributed to the Mid-Atlantic Regional Association for Music Therapy and must be used for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the corporation is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

In witness whereof, we have hereunto subscribed our names this 30 day of August 2007.

ARTICLE II: OBJECTIVES

Section 1. The general objectives of the NJAMT are to:

1. Promote a feeling of professional unity among Music Therapists in New Jersey.
2. Provide a central organization to disperse information to Music Therapists within the state of New Jersey.
3. Use the NJAMT to its best advantage to promote understanding, recognition and appropriate consideration of Music Therapy as a profession.
4. To coordinate the interests of the Music Therapy professionals with those of related professionals for the purpose of improving public relations and professional exchange.
5. To more effectively represent New Jersey Music Therapists in the Regional and National organizational affairs.

6. To more effectively disperse information and coordinate efforts of our National and Regional organization, as they pertain to New Jersey membership.

ARTICLE III: MEMBERSHIP

Section 1: Membership Classes:

1. Active membership shall be open to all persons who graduated from a music therapy program and who are recognized as a professional by the American Music Therapy Association. Membership shall include the right to attend meetings and workshops, to vote, to hold office, and to receive publications produced by the NJAMT.
2. Associate membership shall be open to those interested in the use of music in therapy and who wish to support it's programs. Such membership provides for admission to meetings and workshops of the NJAMT and correspondence, but does not include the right to vote or hold office. Associates may participate on committees.
3. Student membership is open to persons enrolled in universities, colleges, and high schools, or in clinical training who anticipate the pursuit of Music Therapy as a profession, or are interested in its use in therapy. Membership includes rights to attend meetings and NJAMT functions, and receive NJAMT correspondence, but does not include the right to vote or hold elected office.
4. Retired Music Therapist membership shall be open to (Board-Certified) Music Therapists who have

retired. Rights and privileges shall be the same as those for Active membership.

5. Affiliate Organization membership shall be open to all organizations who wish to support the goals of NJAMT. Membership includes rights to attend meetings and NJAMT functions, and receive NJAMT correspondence, but does not include the right to vote or hold office.

6. Couples membership is open to two music therapists who each would qualify for Active Membership sharing a common residence. Rights and privileges shall be the same as those for Active membership (See Article II, Section 1a) with the following exception: one copy of all correspondence will be sent.

ARTICLE IV: DUES

Section 1: Membership dues shall be paid by personal check or money order made out to “The Treasurer of the New Jersey Association for Music Therapy”.

1. Annual dues for Active members shall be twenty dollars (\$20.00), Fifteen (\$15.00) if paid by January 31st.

2. Annual dues for Associate members shall be ten dollars (\$10.00) .

3. Annual dues for Student members shall be five dollars (\$5.00).

4. Annual dues for Retired Music Therapist members shall be five dollars (\$5.00).

5. Annual dues for Affiliate Organization members shall be twenty-five dollars (\$25.00).

f) Annual dues for Couples membership shall be thirty dollars (\$30.00), Twenty (\$20.00) if paid by January 31st.

Section 2: Membership year shall coincide with the fiscal year January 1 through December 31.

ARTICLE V: OFFICERS

Section 1: All elected officers shall be active members of the NJAMT. The Student Representatives must be a member of the NJAMT.

Section 2: Duties

a)The President shall preside at all meetings of the NJAMT, appoint all committees deemed necessary by the officers of the Executive Committee, and at her/his discretion, appoint the Vice-President to preside at business meetings in her/his absence. She/He shall submit an annual written report.

b)Past President shall advise the Executive Committee and provide necessary information for the smooth transition of the officers. Past President shall submit an annual written report.

c) The Vice-President shall assist the President as requested and assume all duties of the President in case of

resignation, inability to perform duties, or absence. The Vice-President will serve as program chairperson for workshops and programs and supervise finances of workshop participants.

d) The Secretary shall keep on file all written material pertinent to the NJAMT, keep minutes of all business and Executive committee meetings, notify members via appropriate correspondence of functions of the NJAMT, and shall send copies of all minutes to the Executive Committee members within thirty (30) days following the meeting.

e) The Treasurer shall keep the NJAMT expenses within the budget, as defined by the Executive Committee, keep financial records, assess financial needs and pay bills of the NJAMT which are authorized by the Executive Committee. In addition, she/he shall present financial reports to the members upon request: at the annual meeting. She/He shall also maintain a state registry of members in good standing.

f) The New Jersey State Liaison to the Government Relations Committee of the Mid-Atlantic Region of the American Music Therapy Association shall serve

as liaison between the NJAMT and the Mid-Atlantic Region. He/She must be an active member of AMTA.

g) The Student Representative shall serve as liaison between the New Jersey Student Members and Active, Associate, Retired, Couple, and Affiliate Organization members. She/He will report student views and concerns to the Executive Committee.

h) The Historian shall maintain and preserve important documents relevant to the NJAMT.

Section 3: Terms of Office:

a) Elected officers shall be elected for a two (2) year term. An officer may be re-elected to the same office, but may only serve two (2) consecutive terms. Officer nomination shall be held at Annual meetings or via mail-in nomination.

b) The Appointed Officers of the NJAMT shall be appointed for the term of two (2) years, with the exception of the Student Representative who will be appointed annually by the elected officers. Appointed officers may hold the same office for more than one term at the discretion of succeeding administrators.

Section 4: Committees:

a) Committee chair persons and members shall be appointed by the President with the approval of the Executive Committee on the basis of the NJAMT needs and objectives. Examples of standing committees are Newsletter Committee, Website Committee

b) Members of the NJAMT may serve on more than one committee

Section 5. Professional Responsibility: Refer to AMTA Code of Ethics Section 7

- a) All Officers (Appointed and Elected) will abide by the AMTA Code of Ethics regardless of their personal membership affiliation with AMTA.
- b) All Executive Committee members and Committee Chairs shall conduct themselves in accordance with appropriate regard for professional standards and work to avoid conflict of interest.
- c) Removal from an office or chair may be requested by a majority of the Executive Committee.

ARTICLE VI: ELECTIONS

Section 1: Nominations

- a) All nominations require prior permission of the nominee.
- b) Nominations will be made by written notification to the President prior to the meeting.
- c) The President shall provide a slate of nominees to voting members of NJAMT prior to the elections.

Section 2: Election of officers shall be conducted by mail ballot and decided by majority vote of Active (including Couple) members. Mail ballot must be postmarked by specified date.

Section 3: Newly elected officers begin duty on October 1, following the Annual Meeting.

Section 4: Officers, upon retiring from office, shall arrange to confer with their successors to clarify procedure and responsibilities and shall deliver to their successors all records, papers, and other property belonging to the NJAMT.

ARTICLE VII: RULES AND GUIDELINES

Section 1: Roberts Rules of Order: Revised, shall be the authority of all question of procedure not covered by these Bylaws.

Revised: July, 1988

Second Revision: 1996

Third Revision: February, 1999

Fourth Revision: April, 2004

Fifth Revision: June, 2007