



Newsletter Submission Form

Use this fillable PDF form to submit to the NJAMT monthly newsletter.

Send completed forms to publicrelations@njmusictherapy.org.

Deadline for submitting contributions to the next month's issue is by the 25th of the month by midnight. (If you want your info distributed in the March 2019 newsletter, you must submit all completed info by the 25th of February). If your submission requires edits that can not be completed by the 25th, your submission will not be included in the newsletter until the following month.

Material appropriate for the monthly newsletter include: 1) CMTE's, CEU's, and workshops; 2) job and internship openings; 3) fundraisers, community events, gatherings; 4) advocacy opportunities; 5) conferences, symposiums, and conventions; 6) NJAMT Music Therapist of the Month nominations; 7) announcements; and 8) other.

All submissions will be reviewed for clarity and content by the NJAMT Public Relations Chair.

1. CONTACT INFORMATION *(must be completed)*:

Name	
Organization or school (if applicable)	
Email	
Phone	
Address	
City, State, Zip	



2. To submit **CMTE'S, CEU'S, AND WORKSHOPS**, complete the form below:

Name of Event	
Indicate: CMTE, CEU, workshop, or Other	
Summary of Event (Topics, Presenters, etc.)	
Credit Hours Available	
Date	
Time	
Location	
Other Important Information:	

3. To submit **JOB AND INTERNSHIP OPENINGS**, complete the form below:

Indicate: Job or Internship	
Job Title	
Summary of Job/Internship (Hours, Population, Facility Description)	
Start Date	
Location	
Qualifications	
Essential Functions of Job/Internship	
Other Important Information:	



4. To submit **FUNDRAISERS, COMMUNITY EVENTS, AND GATHERINGS**, complete the form below:

Name of Event	
Indicate Type of Event	
Summary of Event	
Date	
Time	
Location	
Other Important Information:	

5. To submit **ADVOCACY OPPORTUNITIES**, complete the form below:

Summary of Advocacy Opportunity	
Date	
Time	
Location	
Other Important Information:	



6. To submit **CONFERENCES, SYMPOSIUMS, AND CONVENTIONS**, complete the form below:

Name of Event	
Indicate: Conference, Symposium, Convention, or Other	
Summary of Event (Topics, Presenters, etc.)	
Credit Hours Available	
Date	
Time	
Location	
Other Important Information:	

7. To submit a **NJAMT MUSIC THERAPIST OF THE MONTH NOMINATION**, complete the form below:

Name of Nominated Music Therapist	
Why are you nominating this music therapist to be considered for music therapist of the month?	
Nominated Music Therapist's Contact Info	

8. To submit an **ANNOUNCEMENT(S)**, complete the form below:

Type Your Announcement Here	
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9. To submit any **OTHER** information, complete the form below:

Type Your Information Here	
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